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It is the University's priority to keep staff and students safe and supported whilst away from base on University business.

Using the services of the University managed travel provider and the [University travel insurance provider](#) will help us to do this and support the University in meeting its duty of care.

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The [managed travel provider](#) should always be used to book travel and accommodation unless business need cannot be met or better value for money can be achieved from another source. If you are planning to travel by rail you can also use nationalrail.co.uk or thetrainline.com. Eurostar, Eurotunnel and ferry services can be booked directly with the service 24/7 on 0800 785 000 or 01223 333 999.