



Please provide a short statement detailing the reason for taking an authorised absence and provide medical evidence where required (refer to Appendix 1):

Funding Status:

Self-funded

Funded

Please check one box:
(please note if a box is not
checked, this request cannot
be approved)

I am in receipt of, or have been in receipt of, a United States Federal
Direct Loan during my PhD/MPhil
I _____ in receipt of, and have not been in receipt of a United
States

I approve this application for a period of Authorised Absence as above:

Signed	:		Date	:	
--------	---	--	------	---	--

(Director for PGRs or equivalent/delegate)

Once completed, please return to the UKVI Compliance team on pgr-visas@sussex.ac.uk

In order to register and retain international students (including PGRs) UK Universities must comply with the terms of their UKVI sponsor license. This document sets the policy for Authorised Absence.

The restrictions on work that apply during term-time also apply during an Authorised Absence, i.e. the PGR must not work more than 20 hours per week.

Ten working days before the PGR is due to return from their absence, they should contact the School to confirm they will be returning on the expected date or they need additional time and need to request temporary withdrawal.